

2022 Hillgrove Hawks Football Registration TeamSnap Guide

- All students must be registered before participation including Spring Football Activities
- You must register all players at one time to be given the sibling discount in TeamSnap.
- Choose the grade the student will be in next year. Do **not** choose his/her current grade.
- Information for at least one parent/guardian must be completed.
- Youth players need to register via TeamSnap but will not be charged. Payment will be made through CFL
- If you have more than one athlete at the Youth level only, your sibling discount will be applied when paying through CFL.

Registration Link <https://go.teamsnap.com/forms/302385>

Create Account/Logon

- Enter your **email address**
- Choose/enter **password**

Participant Info

- Enter **Name, Address, Birthday and Contact Information** for the player

Additional Participant Info

- Enter **Sport**
- Choose **Appropriate Level** – Enter the grade your player will be in **next** year
- Answer both the **FB Level** and **Cheer Level** questions. For the appropriate sport choose the grade your student will be in **next** year. For the other sport, choose **N/A**.
- If your child has a sibling in the program, choose **yes** to the sibling question and be sure to add the sibling's name
- If you are registering another athlete, click **Add Another Participant**. Continue for each additional child.
- Enter the **parent contact information**.

Choose to **Hide All Information from teammates** if desired

Click **Save and Continue**

Download, complete and upload documents and waivers required for participation. This will differ depending upon level. You can return to the registration to upload these later but all will be required before participation.

Download the **Hillgrove Player Parent Handbook**.
Read the document with your player.

Enter your **name** in the Sign Here box. This will indicate agreement with the Player Parent Handbook

Click **Save and Continue**

Click on **each players Participant Fee**

Choose your **desired HGIC package**

Choose **sibling discount** if you are registering more than one athlete.

If you would like to make a Player Financial Hardship Donation, enter the **amount**

Click **Save and Continue**

Review the total due

Choose **payment method** – Credit card or direct from Bank Account

If you are paying in full, please choose the "Pay With Bank" option if possible, to lower processing costs for Hillgrove.

If you would like to utilize the payment plan, You will need to use the "Pay by Credit Card" option and ensure the slider bar is turned on.

Payment will then be split into four equal payments with one payment due when you register. Payments will be automatically charged to your Credit Card on **Mar 1st, April 1st, and May 2nd**.

Enter **Financial Information**

NOTE: If registering after a payment date, you will need to pay any amounts missed. Registering after May 2nd will require the full amount to be paid.

Click **Confirm Payment**